

Hudson Area Public Library District
Board Meeting Minutes
July 8, 2025

The meeting was called to order at 6:35p.m. by Vice President Segerstrom.
Members present are: Gwyn Whitacre, Kevin Segerstrom, Helen Ogar and Erin Corbin. Director Jenny Losey was also present. We had enough for a quorum.
Nancy Rinda joined the meeting part of the way through the agenda.
Erin made the motion to accept the June board meeting minutes as presented.
With a second by Helen.

Jenny reviewed the director's report.

Treasurer's Report - Gwyn made the motion to accept the monthly expenses with a second by Helen.

Secretary's Report – Erin swore in Helen for Library Trustee.

We reviewed the draft of Budget & Appropriations Ordinance

No President's Report

Old Business – Erin made the motion to accept the bid from Rab Electric for the pavilion lighting with a second by Kevin.

We discussed the liability insurance coverage.

New Business – We reviewed the Emergency Situations and Contacts Policy.

Kevin made the motion to approve it as presented with a second by Erin.

We reviewed the Per Capita Grant Award letter.

Volunteers to audit the previous year's meeting minutes
are Erin and Kevin.

We could not do the annual walk around the outside because it was raining.
It is postponed until next month.

Next meeting is August 12, 2025 with the Budget & Appropriations Hearing at 6:15 and the meeting starting at 6:30.

Meeting adjourned at 7:23.

Respectfully Submitted

Gwyn Whitacre

Secretary

Approved as presented
8.12.25
Gwyn Whitacre

Hudson Area Public Library
Board Meeting Minutes
August 12, 2025

We held the Budget and Appropriations Hearing at 6:15p.m. for the public. No one from the public attended.

The library board meeting was called to order at 6:30p.m. by President Rinda. Members present: Nancy Rinda, Kevin Segerstrom, Dianne Feasley, Erin Corbin, Gwyn Whitacre, Helen Ogar and Corey Burgess. Director Jenny Losey was also present. We had enough for a quorum. Helen made the motion to accept the minutes of the July, meeting as presented.

Jenny reviewed the Director's Report.

Treasurer's Report - Erin made the motion to approve the monthly expenses.

We reviewed the Financial Reports

We reviewed the Annual Financial Report – Kevin made the motion to approve the Annual Financial Report, with a second by Erin and approved by Open Outcry.

Secretary's Report – Dianne made the motion to adopt the Budget and Appropriations Ordinance 2025-2026-2, with a second by Helen and adopted by Open Outcry.

There were no changes or corrections to the meeting minutes in the review of the Annual Audit of Meeting Minutes.

We reviewed the IPLAR Data. Helen made the motion to accept the IPLAR Data as presented with a second by Dianne and accepted with Open Outcry.

There was no President's Report

Old Business – Both the Liability Insurance Coverage and the Annual Walk-around/Inspection of the Building Exterior are tabled until next month.

New Business – We reviewed the Library Board Bylaws and no changes were made.

Next meeting is Tuesday, September 9, 2025 at 6:30p.m.

Meeting was adjourned at 7:45p.m.

Respectfully Submitted

Gwyn Whitacre

Secretary

*Approved as presented
9-9-25*

Gwyn Whitacre

Hudson Are Public Library District
Board Meeting Minutes
Tuesday, September 9, 2025

The meeting was called to order by President Rinda at 6:31p.m. Board members present: Kevin Segerstrom, Helen Ogar, Gwyn Whitacre, Dianne Feasley, Nancy Rinda and Corey Burgess. Director Jenny Losey was also present. We had enough for a quorum.

Dianne made the motion to accept the minutes of the August meeting as presented.

Jenny reviewed the Director's Report.

Treasurer's Report – Kevin made the motion to approve the monthly expenses.

We reviewed the Financial Reports.

Secretary's Report – We reviewed the Special Reserve Ordinance 2025-2026-3.

Dianne made the motion to adopt the Special Reserve Ordinance 2025-2026-3 with the second by Gwyn. Adopted by Open Outcry.

There was no President's Report

Old Business – We discussed the Liability Insurance Coverage. We are leaning towards Cincinnati Insurance. The decision will be made at a later meeting.

New Business – We reviewed the Levy Drafts

We concluded with the annual Walk-Around and Inspection of the Building Exterior.

The next meeting is October 14, 2025, with the Truth-in-Taxation Hearing at 6:15p.m. and the regular board meeting at 6:30p.m.

The meeting was adjourned at 7:32p.m.

Respectfully Submitted

Gwyn Whitacre

Secretary

Approved as presented.
10.14.25

Gwyn Whitacre

Hudson Area Public Library District
Board Meeting Minutes
October 14, 2025

We held the Truth-in-Taxation Hearing at 6:15p.m. Board members present: Erin Corbin, Kevin Segerstrom, Nancy Rinda, Gwyn Whitacre and Dianne Feasley. Director Jenny Losey was also present. We had enough for a quorum. No one from the community attended. Adjourned at 6:30p.m.

The library board meeting was called to order at 6:30p.m. Members present: Erin Corbin, Kevin Segerstrom, Nancy Rinda, Gwyn Whitacre, Dianne Feasley and Corey Burgess. Director Jenny Losey was also present. We had enough for a quorum. Erin made the motion to approve the September, 2025 meeting minutes as presented.

Jenny reviewed the Director's Report.

Kevin made the motion to approve the monthly expenses.

We reviewed the Financial Reports

Dianne made the motion to adopt Levy Ordinance 2025-2026-4 with a second by Gwyn. Adopted by Open Outcry.

No President's Report

No Old Business

New Business – We reviewed the Disaster Plan. Gwyn made the motion to approve the disaster plan as presented with a second by Dianne.

We reviewed the Exempt/Non-Exempt Employees policy. No changes were made.

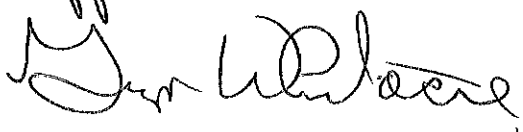
The next meeting will be Tuesday, November 11, 2025 at 6:30p.m.

Meeting was adjourned at 7:25p.m.

Respectfully Submitted

Gwyn Whitacre

Secretary

Approved as presented 11-11-2025


Hudson Area Public Library District
Board Meeting Minutes
November 11, 2025

The meeting was called to order by President Nancy Rinda. Board members present are: Nancy Rinda, Kevin Segerstrom, Gwyn Whitacre, Dianne Feasley, Corey Burgess and Helen Ogar. Director Jenny Losey was also present. There was enough for a quorum.

Dianne made the motion to approve the minutes of the October meeting as presented.

Jenny reviewed the Director's Report.

Treasurer's Report

Gwyn made the motion to approve the monthly expenses.

We reviewed the Financial Reports.

The Comptroller's Report FY 25 AFR was discussed. Helen made the motion to accept the Comptroller's Report FY 25 AFR as presented with a second by Gwyn. Approved with open outcry.

No Secretary's Report

President's Report – Salaries were discussed.

No Old Business

New Business – Jenny requested closing the library at 5:00p.m. on the following Wednesdays: November 19th, December 17th, January 14th, 2026, and March 18th 2026 for staff training. Also, she requested to be closed Monday, February 16, 2026 for the annual staff day. Kevin made the motion to approve these dates with a second by Dianne. Approved with open outcry.

The board has decided to go with Cincinnati Insurance.

The board reviewed the Personnel Policy – Kevin made the motion to approve the Personnel Policy as presented with a second by Dianne. It was also approved by open outcry.

The board also reviewed the Dress Code Policy – Dianne made the motion to approve the Dress Code Policy as presented with a second by Kevin. This was also approved by open outcry.

The board discussed the Hudson TIF District.

There was also discussion of Illinois Public Library Standards.

The next board meeting will be December 9, 2025 at 6:30p.m.

The meeting was adjourned at 7:58p.m.

Respectfully Submitted

Gwyn Whitacre

Secretary

Approved as presented
Gwyn Whitacre
12.9.2025

Hudson Area Public Library District
Board Meeting Minutes
December 9, 2025

The meeting was called to order by President Nancy Rinda, Board members present are: Nancy Rinda, Kevin Segerstrom, Gwyn Whitacre, Dianne Feasley, Erin Corbin and Helen Ogar. Director Jenny Losey was also present. There was enough for a quorum.

Dianne made the motion to approve the minutes of the November meeting as presented.

Jenny reviewed the Director's report, which included a discussion of the History Room.

Treasurer's Report – Erin made the motion to approve the monthly expenses as presented.

We reviewed the Financial Reports.

There was no Secretary's Report

President's Report – Nancy and Jenny attended the TIF Meeting. (see New Business).

There was no Old Business.

New Business

The Board reviewed the Meeting Room Policy – Kevin made the motion to approve the Meeting Room Policy as presented with a second by Helen. It was approved by Open Outcry.

We discussed the Programming Policy – Helen made the motion to adopt the program policy as presented with a second by Kevin. It was approved by Open Outcry.

We reviewed the Per Capita Grant application

We discussed the TIF District Renewal. Mayor, Mark Kotte will be at the January 2026 meeting.

Please give Jenny any questions about the TIF District that you might have so that she can get them to Mark.

We had no Closed Meeting Minutes to review.

The next board meeting will be January 13, 2026 at 6:30p.m.

The meeting adjourned at 7p.m.

Respectfully Submitted

Gwyn Whitacre

Secretary

approved as presented
Gwyn Whitacre
1-13-2026,

Hudson Area Public Library District
Board Meeting Minutes
January 13, 2026

The meeting was called to order at 6:45p.m. by President Nancy Rinda. Board members present: Nancy Rinda, Dianne Feasley, Gwyn Whitacre, Erin Corben, Kevin Segerstrom and Helen Ogar. Director Jenny Losey and Mayor Mark Kotte were also present.

Helen made the motion to approve the minutes of the December meeting as presented.

Jenny reviewed the Director's Report.

Treasurer's Report – Erin made the motion to approve the monthly expenses.

We reviewed the Financial Reports.

There was discussion of the 2026 IMRF Contribution Rate.

Secretary's Report – The Statement of Economic Interests Filers List will be remitted. Board members will receive an email when it is time to fill out the Statement of Economic Interest form.

No President's Report

Old Business- TIF District Extension Discussion

New Business – We reviewed the Code of Conduct Policy. Helen made the motion to approve the Code of Conduct Policy as presented with a second by Kevin and approved by Open Outcry.

Next Board meeting is Tuesday, February 10, 2026 at 6:30p.m.

Meeting was adjourned at 7:45p.m.

Respectfully Submitted by

Gwyn Whitacre

Secretary

Approved as presented
12-10-26
Gwyn Whitacre

Hudson Area Public Library District
Board Meeting Minutes
February 10, 2026

The meeting was called to order at 6:28p.m. by President Rinda. Board members present are: Erin Corbin, Kevin Segerstrom, Nancy Rinda, Gwyn Whitacre, Dianne Feasley and Helen Ogar. Director Jenny Losey was also present. We had enough for a quorum.

Erin made the motion to approve the January meeting minutes as presented. Jenny reviewed the Director's Report.

Treasurer's Report – Kevin made the motion to approve the monthly expenses. We reviewed the Financial Reports and asked that Director Losey turn in her expenses when she goes to meetings representing the library from now on as budgeted.

There was no Secretary's Report.

There was no President's Report.

Old Business – We discussed the TIF District Renewal. We need to get bids on the parking lot and new windows for the library so that we can present it to the TIF District. We also need to check with the library's lawyer to see about drawing up a separate agreement for the library board's support for the TIF extension.

New Business – We reviewed the Code of Conduct Policy, the Personnel Policy, the Sexual Harassment Prohibition Policy and the Unattended Children Policy. Kevin made the motion to approve these policies as presented with a second by Helen and approved by Open Outcry unless the insurance company needs any changes.

The next meeting is March 10, 2026 a 6:30p.m.

Meeting was adjourned at 7:15p.m.

Respectfully Submitted.

Gwyn Whitacre

Secretary

Approved as presented
3-10-26
Gwyn Whitacre
Secretary

Hudson Area Public Library District
Board Meeting Minutes
March 10, 2026

The meeting was called to order at 6:32p.m. by President Rinda. Board members present are: Nancy Rinda, Kevin Segerstrom, Erin Corbin, Gwyn Whitacre, Dianne Feasley, Helen Ogar and Corey Burgess. Director Jenny Losey was also present. We had enough for a quorum.

Dianne made the motion to approve the February minutes as presented.

Jenny reviewed the Director's Report. This also included discussion of the mistake made by IMRF.

Treasurer's Report – Kevin made the motion to approve the monthly expenses.

We reviewed the Financial Reports.

Erin, Jenny, and Dianne will be the budget committee for 2026-2027.

Secretary's Report – Erin reminded the board to complete the Statement of Economic Interest.

There was no President's Report

Old Business – We discussed the TIF District. We will have more discussion in upcoming meetings.

We discussed the Personnel Policy and the changes the insurance company wanted. As our library is small, it would be difficult to enforce the "no friending of minors on social media" because of parents and relatives working at the library. We want it to say something to the effect that "we would discourage friending of minors on social media". The motion was made by Helen with a second by Kevin to approve the Personnel Policy with that change.

New Business – We reviewed the Crisis Management Plan. Helen made the motion to approve the Crisis Management Plan as presented with the second by Kevin.

We reviewed the Assistant Salary Schedule.

The next meeting is Tuesday, April 14, 2026 at 6:30p.m.

The meeting was adjourned at 7:25 p.m.

We then did the annual walk around the interior to check for any repairs that would be needed.

Respectfully Submitted

Gwyn Whitacre
Secretary

*Approved as written 4/14/26
Erin Corbin for Gwyn Whitacre*

Hudson Area Public Library District
Board Meeting Minutes
April 14, 2026

The meeting was called to order at 6:30 p.m. by President Rinda. Board members present are: Nancy Rinda, Kevin Segerstrom, Erin Corbin, Dianne Feasley, Helen Ogar and Corey Burgess. Director Jenny Losey was also present. We had enough for a quorum.

Diane made a motion to approve the March minutes as presented.

Jenny reviewed the Director's Report.

Treasurer's Report - Kevin made the motion to approve monthly expenses. We reviewed the Financial Reports. Erin, Jenny, and Dianne met to draft the 2026-27 budget and we reviewed.

Secretary's Report - Erin reminded the board to complete the Statement of Economic Interest by the end of April.

There was no President's Report.

There was no Old Business to discuss.

New Business - We reviewed the Bloodborne Pathogens Policy. Helen made a motion to approve with a second by Dianne.

The next meeting is on May 12, 2026 at 6:30 p.m.

The meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Erin Corbin
Legal Secretary

Approved as presented 5.12.2026
Sup White
Secretary

Hudson Area Public Library District
Board Meeting Minutes
May 12, 2026

The meeting was called to order at 6:30p.m. by President Rinda. Board members present: Nancy Rinda, Dianne Feasley, Gwyn Whitacre, Helen Ogar, Kevin Segerstrom, Erin Corbin and Corey Burgess. Director Jenny Losey was also present. There was enough for a quorum.

Helen made the motion to approve the minutes to last month's meeting as presented.

Jenny reviewed the Director's report. Jenny called our attention to her paragraph on IMRF. The Board approved the library being closed at noon on the day of the Summerfest. The Board also approved providing Kara with a credit card for library purchases.

Treasurer's Report – Erin made the motion to approve the monthly expenses as presented.

We reviewed the Financial Reports and we reviewed the Working Budget for 2026-27.

There was no Secretary's Report

There was no President's Report

There was no Old Business

New Business – We discussed the Non-resident Card Fee. Gwyn made the motion to approve the card fee as presented with a second by Dianne and approved by Open Outcry.

The next meeting is Tuesday, June 9, 2026 at 6:30p.m.

Meeting was adjourned at 6:57p.m.

Respectfully Submitted by

Gwyn Whitacre

Secretary

Approved as presented
Gwyn Whitacre Secretary
6-9-26

Hudson Area Public Library District

Board Meeting Minutes

June 9, 2026

The meeting was called to order at 6:32p.m. by President Rinda. Board members present: Dianne Feasley, Nancy Rinda, Gwyn Whitacre, Kevin Segerstrom, Helen Ogar and Corey Burgess. Director, Jenny Losey was also present. We had enough for a quorum.

Dianne made the motion to approve the minutes of last month's meeting.

Jenny reviewed the Director's Report.

Treasurer's Report – Kevin made the motion to approve the monthly expenses.

We reviewed the Financial Reports.

We discussed the 2026-2027 working budget. Dianne made the motion to approve the working budget for 2026-2027 with a second by Gwyn. It was approved by open outcry.

We reviewed the Bi-weekly Transfer Amount and approved it with the new change.

We discussed the June CD Renewal. Gwyn made the motion to renew the CD's with the second by Helen. Kevin made the motion with the second by Helen to give Dianne the authority pay IMRF when the CD's come due in December and roll the remaining funds back into CD's.

Secretary's Report – Gwyn made the motion and Helen the second to approve Ordinance No.2026-2027-01, that sets the yearly schedule of regular Library Board Trustee Meetings, including time and location. Approved by open outcry.

There were no closed board trustee meeting sessions.

Helen made the motion and Dianne the second to adopt the bank facility and legal counsel as presented. Approved by open outcry.

No President's Report

No Old Business

New Business – We reviewed and reapproved the Internet Use Policy, Hot Spot Policy and Roku Lending Policy. The motion was made by Dianne and the second by Gwyn.

We discussed early closing of the library for July 3, 2026. The library will close at 2:00p.m.

The next meeting regular meeting will be Tuesday, July 14, 2026 at 6:30p.m.

The meeting was adjourned at 7:20p.m.

Respectfully Submitted by

Gwyn Whitacre

Secretary

7-14-26 approved as presented
Gwyn Whitacre
Secretary