**HUDSON AREA PUBLIC LIBRARY DISTRICT**

**BOARD MEETING AGENDA**

1. **Pearl Street, Hudson, Illinois**

Budget & Appropriations Hearing: August 12, 2025, at 6:15 pm

Regular Meeting: August 12, 2025, at 6:30 pm

1. Call to order/establish quorum/approve minutes of prior meeting
2. Library Director’s Report
	* Activities, Statistics, Comments
3. Treasurer's Report – Dianne Feasley
	* Approve Monthly Expenses
	* Review Financial Reports
	* Review Annual Financial Report
4. Secretary's Report – Erin Corbin
	* Adopt Budget & Appropriation Ordinance 2024-2025-2
	* Review Report of Annual Audit of Meeting Minutes & Reapprove Amended Minutes
	* Review IPLAR Data
5. President’s Report – Nancy Rinda
6. Old Business
	* Liability Insurance Coverage
	* Annual Walk-around/Inspection of Building Exterior
7. New Business
	* Policy Review: Library Board Bylaws
8. Next Meeting: Regular Meeting, September 9, at 6:30pm

**Note:** Participation by District residents at Hudson Library Board meetings is welcome. Proper decorum and adherence to meeting rules is required at times during library meetings. All District residents wishing to speak to the Board must first be recognized by the President of the Board and will then be allowed a period of up to five minutes and may make comments during the designated period or during discussion of specific agenda items. Comments should be restricted to the issue.

**Upcoming Deadlines:**

08/16 Last day (60 days after organization of the Board of Library Trustees) for secretary of Board to file certificate with County Clerk and Illinois State Librarian listing the names and addresses of the Trustees and officers and their respective terms in office. (75 ILCS 16/30-40)

08/24 Last day (30 days before adoption of ordinance and hearing) to make the tentative budget and appropriation ordinance available for public inspection and publish notice for the hearing. (50 ILCS 330/3 and 75 ILCS 16/30-85)

08/30 Last day (within 60 days from July 1) for corporate authorities and treasurers WHEN REQUESTED to file a sworn, detailed and itemized statement of all receipts and expenditures for preceding six months and showing the names, addresses, positions, and salaries of every employee. [The statement shall be furnished on request to all daily newspapers, the library, the Circuit Court Clerk and City, Village or Town Clerk]. (50 ILCS 305/1)

08/30 Last day to authorize payment of obligation incurred in prior fiscal year with funds from that year in amounts up to 20 percent of those appropriations. (75 ILCS 16/30-90)

09/01 Last day to prepare and file written report including Secretary’s audit, boundary changes, outstanding liabilities, and bonds, etc. to State Librarian (IPLAR). (75 ILCS 16/30-65)

09/23 Last day (no later than the fourth Tuesday in September) for board to enact a budget and appropriation ordinance which shall be published once thereafter. (75 ILCS 16/30-85) [NOTE: 35 ILCS 205/162 requires that within 30 days of adoption, a certified copy of the budget and appropriation ordinance, as well as a certified estimate of revenues for following year, must be filed with the County Clerk.]

09/28 Last day (90 days after end of fiscal year) for audit of the records kept by Board’s secretary to be filed. (75 ILCS 16/30-65)

09/30 Last day to pay obligation incurred in prior fiscal year with funds from that year in amounts up to 20 percent of those appropriations. (75 ILCS 16/30-90)

09/30 Last day to transfer unexpended funds from prior fiscal year to Special Reserve Fund. (75 ILCS 16/30-90 and 16/40-50)