

Gifts / Memorials Policy

**Approved by the HAPLD Board of Trustees on November 08, 2011
Amended and re-approved by the HAPLD Board of Trustees on February 10, 2015
Re-approved 12/2018; Re-approved 04/12/2022; Re-approved 04/08/2025**

A. Donations

The Hudson Area Public Library District welcomes donations in the form of monetary contributions, property, books, or other materials.

The Board reserves the right to dispose of donated materials and to utilize monetary contributions as it deems best suited to meeting the goals of the library.

Any stipulations by donors must be approved by the Board prior to Acceptance of such gifts. The general policy is to accept conditions only if they coincide with the goals of the library.

B. Gifts

Within the provisions of applicable laws, the Board of Trustees adopts the following policies:

1. Gifts of money, real property and/or stock will be accepted if conditions attached thereto are acceptable to the Board of Trustees.
2. Personal property, art objects, portraits, antiques and other museum objects may be accepted, especially if they are of local historic value as determined by the Board of Trustees. This material may be accepted for accession into the Hudson History Room collection, offered for resale or used for fund-raising projects.
3. The library will not accept for deposit materials which are not outright gifts.
4. Substantial gifts to the library shall be recognized by suitable means, if such is acceptable to the donor.

C. Management of Memorial / Gifts Fund

The management of the memorial/gifts fund is under the supervision of the library's Board. The funds will be utilized for books/print and non-print materials/equipment that the library needs to become more efficient in service to patrons and/or as the donor specifies, or for other needs as determined by the Board.

Likewise, expenditures from the memorial/gifts fund are maintained by the Library Director with copies to the Secretary and Treasurer. Expenditures made in the name of the donor should coincide as nearly as practical to the amount given by the donor. The Board strives to see that each donor receives an appreciation letter and a description of the purchases made. Equipment purchased from the memorial/gifts fund may carry a plate with the name of the honoree and donor.

D. Exhibits

The Library Director shall have the authority to exhibit materials that are loaned to the library. The library shall assume no liability for loss or damage to such exhibits.