

Hudson Area Public Library District  
Board Meeting Minutes  
Tuesday, October 10, 2023

The meeting was called to order by President Nancy Rinda at 6:30p.m. Other board members present were: Dianne Feasley, Gwyn Whitacre, Maureen Willett, Erin Corbin, and Kevin Segerstrom. Director Jenny Losey was also present. We had enough for a quorum.

Dianne made the motion to accept the minutes of the previous board meeting as corrected. Jenny reviewed the Director's report.

Treasurer's Report - Gwyn made the motion to accept the monthly expense report as presented. Second by Maureen. We also reviewed the Fiscal Year to Date Financial Report.

Secretary's Report – Dianne made the motion to adopt the Levy Ordinance 2023-2024-04. Second by Kevin. Open Out Cry approval.

President's Report – It is time for the annual review of the director. Please email any questions, and remarks to Nancy before the next board meeting.

Old Business – We reviewed the Board of Trustees Bylaws with the revisions – Erin made the motion to adopt the Bylaws with revisions as presented. Second by Dianne. Open Out Cry approval.

New Business – We reviewed the Disaster Plan Bomb Threat section with the revisions. Gwyn made the motion to adopt the Disaster Plan Bomb Threat section as presented. Second by Dianne. We reviewed the Sexual Harassment Policy. Dianne made the motion to approve the Sexual Harassment Policy as presented. Second by Kevin.

We reviewed the Youth Services Manager Job Description, the Programming Assistant I Job Description and the Outreach Assistant III Job Description. Kevin made the motion to accept these job descriptions as presented. Second by Maureen. We discussed the RSA Independence Project and the Town of Normal Annexation.

The next meeting will be Tuesday, November 14, 2023 at 6:30p.m.

Meeting adjourned at 7:30p.m.

Respectfully Submitted,

Gwyn Whitacre

Secretary

*Presented as approved*

*Gwyn Whitacre*