

MEETING MINUTES

October 13, 2020

Hudson Area Public Library District
Board of Trustees Meeting
104 W. Pearl St.
Hudson, IL 61748

The meeting was called to order by President Hess at 6:32 pm. Other board members present were Gwyn Whitacre, Dianne Feasley, Beth Kreps, Lynne Norris, Brian Davis & Nancy Rinda. Library Director Jenny Losey was also present. The minutes of the September meeting were reviewed and approved as corrected.

Library Director's Report

Patron traffic continues to increase. Borrowing & lending and reciprocal lending statistics are up significantly. Facebook traffic is hard to gage due to the algorithms used. There are some concerns about COVID resurgence as Unit 5 moves back to in-classroom learning. Programming will move cautiously for a while precaution. It's uncertain that classroom visits can return at all this academic year. The Hudson Women's Club has asked about purchasing or supplementing the purchase of a new book drop. Losey provided them with the best drop for the current location and will work with the club on getting a purchase made. New shelving for the juvenile area has been purchased. Staff has gone above and beyond to be flexible and learn new skills during these unusual and sometime difficult times.

Treasurer's Report

Feasley presented the Monthly Expense Report. Motion to accept by Davis, second by Whitacre. Feasley presented the September Financial report and Fund Balance reports for review.

Legal Secretary's Report

Kreps presented Ordinance 2020-2021-04, Annual Budget & Appropriation for fiscal year 2020-21. Motion to adopt levy by Davis, second by Whitacre. Approved by vocal outcry.

President's Report

Hess reported she hasn't yet completed the Open Meetings Act training but would soon. She requested comments for Director Losey's upcoming employee review.

Old Business

Review and discussion of bids for the repair of the outside shed. Because costs will be the same it was determined it would be best to purchase a new shed. Losey will gather additional information to present to the Board.

New Business

Review of the Unattended Children Policy. Motion by Davis to reapprove, second by Kreps.

A review of *Serving our Public 4.0* was completed to comply with the Per Capita grant requirements. Discussion was held for any standards that may need improvement.

Trustee Lynne Norris submitted her resignation from the Board due to accepting a position on the Hudson Village Board. She stated she was sorry to not complete her term but it would have resulted in a conflict of interest per the Illinois Attorney General's office.

Losey received a request from the Hudson History Club to use some of their funds to purchase a plaque for the Hubbard House on Broadway. The Board agreed to accept the request.

Hess requested trustees write notes of appreciation to library staff. Staff appreciation wasn't able to be held as planned in April during National Library Week due to the COVID closure.

Next meeting November 10, 2020, will be at 6:30 pm.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Nancy Rinda

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*Approved as written
November 10, 2020*