

**Meeting Minutes**  
**August 11, 2020**

HUDSON AREA PUBLIC LIBRARY DISTRICT  
Board of Trustees Meeting  
104 W Pearl St.  
Hudson, IL

The Budget and Appropriations Ordinance Hearing was called to order by President Hess at 6:15 pm. No members of the public attended. The Hearing was closed at 6:30 pm.

The meeting was called to order at 6:30 p.m. by President Ronda Hess. Trustees present included Lynne Norris, Gwyn Whitacre, Diane Feasley, Ronda Hess, Brian Davis and Nancy Rinda. Library Director Jenny Losey was also present. The minutes of the July meeting were approved as corrected. Motion to accept by Feasley, second by Kreps.

**Library Director Report**

Director Losey reported statistics are showing increasing use of the library despite COVID. The cleaning staff found a significant amount of water in the bathroom but there have been no repeat occurrences. Sparks Construction hasn't been in to look at possible repairs to the shed. IPLAR has been completed. The need to develop creative changes for the Summer Reading program has helped with planning for the fall programming. Summer Reading completions rates were high despite lower participation. Because school will be virtual this fall there will be no school visits and fall usage statistics should be down compared to past years. The Per Capita Grant requirements haven't been published yet by the state. Hess thanked Losey for the library presence at the weekly Hudson Farmer's market. There have been positive community comments.

**Treasurer**

Feasley presented the Monthly Expense Report. Motion to approve by Davis, second by Whitacre. Feasley presented the July financial statements.

Losey reported on the ability to print new reports on Fund balances through QuickBooks.

Hess requested Losey look into the correct steps for repaying the General Fund for the use of funds to cover the IMRF deficit when former Director Bauman retired.

**Legal Secretary**

Kreps presented the Budget & Appropriation Ordinance 2020-2021-02. Motion by Davis to adopt the ordinance as presented, second by Feasley. Ordinance adopted by open outcry vote.

Kreps presented the Special Reserve Ordinance 2020-2021-03. Motions by Davis to adopt the ordinance as presented, second by Norris. Ordinance adopted by open outcry vote.

Annual audit of meeting minutes was presented by Davis and Whitacre. Motion by Kreps to approve minutes as corrected for October 8, 2019; November 12, 2019 and December 10, 2019. Second by Feasley. Motion approved.

Review of IPLAR data – Losey reported on the 3 ½ months of data changes due to the impact of COVID-19. Not all programming developed was tractable. Programming for the fall will include virtual Story-Time and a Take-It and Make-It for Adults and children.

#### **President Report**

No report

#### **Old Business**

No business

#### **New Business**

Losey reported on problems with the current landscaping and snow removal contractor, LKM. A discussion of proposals was held. Motion by Davis to end the contract with LKM and ask the Village of Hudson to perform snow removal of the parking lot and to accept the mowing and landscape agreement with Valley Lawn Care. Second by Whitacre. Motion approved.

Losey reported on 4 upcoming open Trustees positions and the terms of those positions.

Next meeting September 8, 2020 at 6:30 pm.

Meeting adjourned at 7:22 p.m.

Respectfully submitted,



Nancy Rinda  
Recording Secretary

*Approved as written  
September 8, 2020*