

## MEETING MINUTES

January 14, 2020

Hudson Area Public Library District  
Board of Trustees Meeting  
104 W. Pearl St.  
Hudson, IL 61748

The meeting called to order by President Hess at 6:30 pm. Other board members present were Gwyn Whitacre, Dianne Feasley, Beth Kreps, Lynne Norris, Brian Davis & Nancy Rinda. Library Director Jenny Losey was also present. The minutes of the December meeting were reviewed and approved as read.

### **Library Director's Report**

Director Losey reported on a recent employee health emergency and a change to staffing levels to assure proper coverage in case of emergencies. A review was done of all emergency information & protocols to make sure emergencies can be handled quickly. The new floor in the Community Room is installed but causes echoing in the room. Options to reduce sound were discussed. Suggestion to switch to Quickbooks online will be explored. Discussion was held about strategic planning and surveying patrons. Discussion was held about dismissing fines on overdue items. Fines will remain on hot spots & new DVD's. Losey would like to work on community outreach and bringing in other organizations for library use. Looked at listed goals. Hess thanked her and felt they were good.

### **Legal Secretary's Report**

Secretary Kreps requested any changes to contact information for the County Statement of Economic Interest list.

### **Treasurer's Report**

Feasley presented the monthly expense report. Motion to accept by Davis, second by Norris. Motion approved. Feasley presented the monthly financial report. Losey reported recent memorials were used to purchase Juvenile audio books.

### **President's Report**

Hess reported there is still no response from state for the ADA parking lot proposal.

### **Old Business**

No Old Business

### **New Business**

No New Business.

Next meeting is February 11, 2020 at 6:30 pm.

Meeting adjourned at 7:25 pm.

Respectfully submitted,

Nancy Rinda

Approved as offered

B. L. D.

2-11-2020 6:35 PM