

MEETING MINUTES

September 10, 2019

Hudson Area Public Library District
Board of Trustees Meeting
104 W. Pearl St.
Hudson, IL 61748

The Budget and Appropriations Ordinance Hearing was called to order at 6:15pm by President Hess. No members of the public were present.

The Regular meeting called to order by President Hess at 6:30 pm. Other board members present were ~~Dianne Fesley~~, Beth Kreps, Lynne Norris, Brian Davis & Nancy Rinda. Library Director Jenny Losey was also present. The minutes of the August meeting were reviewed and approved as written.

Library Director's Report

Repairs to the parking lot are complete. After one more rain it will be restriped. Per Capita grant materials are listed in the Director's Report to review for upcoming requirements. Statistics are down due to various reasons. Director Losey is using Burbio, a social media platform, to continue marketing the benefits of library use. It was reported that the current HAPLD website is not mobile friendly. Staff training will be underway for the 2020 Federal census. Losey is exploring VOIP as a method to reduce phone cost.

Legal Secretary's Report

Kreps presented Ordinance 2019-2020-02, Annual Budget & Appropriation for fiscal year 2019-20. Motion to approve by Davis, second by Norris.

Treasurer's Report

Rinda presented the Monthly Expense Report. Motion to accept by Davis, second by Kreps. Hess presented the August Budget report for review. Discussion was held about ongoing Quickbooks issues regarding payroll.

Hess presented Ordinance 2019-2020-03, Special Reserve Fund. Motion to accept by Norris, second by Davis.

Open entry vote was unanimous.

President's Report

Hess reported on errors in 2018-19 minutes found during the annual audit. Corrections were made to the minutes for August 14, 2018; September 11, 2018; October 9, 2018; October 23, 2018; March 12, 2019; April 9, 2019; May 14, 2019. Motion to approve minutes as corrected by Davis, second by Kreps.

New Business

Review of Standards for Illinois Public Libraries for Per Capita Grant – Chapter 3 to assure compliance by HAPLD. Discussion of employee reviews.

Old Business

Moisture tests of Community Room came back okay for installation of stored flooring. Final cost and dates need to be finalized before moving forward.

Next meeting October 8, 2019 will be at 7:00 pm to allow for the HAPLD Family Event at Comlara Park.

Meeting adjourned at 7:28 pm.

Respectfully submitted,

Nancy Rinda

Fonda Hest approved or amended
and amended
10/9/19