

APPLICATION FOR EMPLOYMENT AT HUDSON AREA PUBLIC LIBRARY

PERSONAL INFORMATION

DATE OF APPLICATION: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Alternate Address: \_\_\_\_\_

Contact Information:

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

How did you learn about our library?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Position for which you are applying: \_\_\_\_\_

Available Start Date: \_\_\_\_\_

Are you currently employed? \_\_\_\_\_

EDUCATION

High School \_\_\_\_\_

University \_\_\_\_\_

Specialized Training, Trade School, etc. \_\_\_\_\_

Other Education \_\_\_\_\_

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above-mentioned position.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PREVIOUS EXPERIENCE

*Please begin with most recent employment.*

Dates Employed \_\_\_\_\_

Company Name \_\_\_\_\_

Location \_\_\_\_\_

Role/Title \_\_\_\_\_

Job notes, tasks performed and reason for leaving:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates Employed \_\_\_\_\_  
Company Name \_\_\_\_\_  
Location \_\_\_\_\_  
Role/Title \_\_\_\_\_  
Job notes, tasks performed and reason for leaving:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates Employed \_\_\_\_\_  
Company Name \_\_\_\_\_  
Location \_\_\_\_\_  
Role/Title \_\_\_\_\_  
Job notes, tasks performed and reason for leaving:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates Employed \_\_\_\_\_  
Company Name \_\_\_\_\_  
Location \_\_\_\_\_  
Role/Title \_\_\_\_\_  
Job notes, tasks performed and reason for leaving:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing, I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records.

Signed: \_\_\_\_\_