

November 13, 2018 **MEETING MINUTES**

Hudson Area Public Library District
Board of Trustees Meeting
104 W. Pearl St.
Hudson, IL 61748

Meeting called to order by President Ronda Hess at 6:34 pm. Other board members present were Bonny Ficek, Beth Kreps, Dianne Feasley, Nancy Rinda, and Brian Davis. Library Director Jenny Losey was also present. The minutes of the October meeting were reviewed and approved as written, so moved by Kreps and seconded by Davis.

Library Director's Report

Library Director Jenny Losey reported on library events, statistics, activities and staff-related news.

Secretary's Report

Secretary Kreps had no new items to present.

Treasurer's Report

Treasurer Rinda presented items for review, discussion and approval:

- October Monthly Expense Detail report, including October monthly bills, presented and reviewed; motion to approve made by Ficek, seconded by Kreps.
- State of Illinois Comptroller FY 2018 Annual Financial Report reviewed; motion to approve made by Davis, seconded by Feasley, all voted in favor by saying "aye".

President's Report

President Hess informed board of the following:

- Letter of resignation was received by Trustee Kenneth Losey.
- Building maintenance project payment due to J.Spencer Construction in amount of \$63,095.89. Payment of this amount, pending review by architect Darren Schretter, was approved as so moved by Davis, seconded by Feasley, all voted in favor by saying "aye".

Old Business

No items to review

New Business

- HAPLD Technology Plan reviewed and approved as written, so moved by Ficek, seconded by Rinda.
- Full-time job description revisions reviewed and approved, so moved by Feasley, seconded by Kreps.
- Per Capita Grant Requirements discussed and deemed met for writing of grant.
- Bonuses approved for library staff for duties performed in the absence of a Library director, so moved by Rinda, seconded by Kreps.

Holiday party for library staff to be held at 5:30 pm December 11th, prior to regular meeting at 6:30 pm.

Meeting adjourned 8:30 pm.

Respectfully submitted,

Bonny Ficek

*Approved as read
Bonny Ficek
12-11-18*