

February 14, 2017

Hudson Area Public Library District  
Board of Trustees Meeting  
104 W. Pearl St.  
Hudson, IL 61748

The meeting was called to order at 6:30 p.m. by President Heather Plattner. Members present were Dianne Feasley, Beth Kreps, Nancy Rinda, and Carol Bland. HAPLD director, Suzanne Drucker, was also present. The minutes of the January meeting were approved as amended and so moved by Feasley and seconded by Kreps.

### **Library Director's Report**

Drucker informed the board that she completed our yearly Online Certification and Interlibrary Loan and Reciprocal Borrowing Survey as well as filed our yearly Treasurer's Report with the McLean County Clerk's Office. She attended the top 10 Employment Law Issues for Libraries in 2017 webinar. She also completed the Open Meetings Act and Freedom of Information Act online training that is required yearly. Drucker told the board that our attorney strongly advised the board against adopting a resolution to change the board of trustee terms from 6 year terms to 4 year terms. Gabe Losey is our new part-time Circulation Assistant. The spring newsletter is with the printer. Drucker and the library staff are working on designing a logo for the library. The new logo will be used on the library website, on our online catalog, as well as on our Summer Reading t-shirts. Our IMRF representative will be coming to the library to meet with full-time staff, Todd, and board members on June 13<sup>th</sup>. She will do a presentation and then meet with individuals to answer questions. RAILS is working on a best practice for library websites project and they were looking for libraries to use in their analysis. HAPLD was chosen as one of the ten libraries (out of 43 submitting applications) to participate in this project.

### **Secretary's Report**

No report

### **Treasurer's Report**

The monthly expenses were reviewed and discussed.

### **President's Report**

No report

### **Old Business**

Rinda made a motion to accept the new changes to the personnel policy. Feasley seconded this motion. An open outcry vote was unanimous.



## New Business

The board agreed to let Rinda, Drucker, and Todd Hess, our bookkeeper, research and decide whether or not to increase the bi-weekly transfer amount from the money market account to the checking account. The board of trustees voted unanimously to close the library on March 31, 2017 for Staff Development Day. The staff will attend an in-service at the library in the morning and they will tour the El Paso Library in the afternoon. Drucker informed the board that a community member has volunteered to help guide the board as we move forward with the process of replacing the roof on the library. The board asked Drucker to contact this community member. Drucker and the board made a list of items that needed to be repaired inside the library.

The next meeting will be March 14, 2017. Feasley motioned to adjourn the meeting at 8:00 p.m. Motion was seconded by Kreps.

Respectfully submitted,

Carol Bland

*Ronda Hess March 14, 2017*  
*approved as read*