September 8, 2015

Hudson Area Public Library District

104 W. Pearl St.

Hudson, IL 61748

The meeting was called to order at 6:35 p.m. by President Plattner. Members present were Carol Bland, Dianne Feasley, Bonny Ficek Ronda Hess, Beth Kreps, and Nancy Rinda. HAPLD director, Sam Smith, was also present. The minutes of the August meeting were approved as read, so moved by Feasely and seconded by Ficek. The minutes of the special board meeting August 27, 2015 were approved as amended with a correction, so moved by Feasley, seconded by Bland.

**Library Director’s Report**

Smith recapped her report to the board. She reported that the IPLAR annual report is finished, and the per Capita Grant is open Oct 1-Jan 15. Smith finished a media FOIA request in 20 + hours. She had five days to complete. A NCWHS student has been volunteering at the library, working on a “weeding” project. The entire library carpeting has been cleaned. Rent a Trent completed some drywall tape repair. New employees include Janet Davenport in the History Room and Todd Hess as bookkeeper. Programs include Bookchat, Talking Book program and Craft club. Smith also recapped the youth services report.

**Secretary’s Report**

The annual Budget and Appropriations ordinance was presented. A motion to approve Ordinance No. 2015-2016-03 Annual Budget and Appropriations was made by Rinda, seconded by Feasley. A motion to approve Ordinance No. 2015-2016-04 Amount in Special Reserve was made by Ficek, seconded by Kreps.

**Treasurer’s Report**

The monthly expenses were reviewed and discussed.

**President’s Report**

No report

**Old Business**

Discussion of the HVAC request for proposal was held. The information in the proposals was discussed.

**New Business**

Smith proposed an Authority to Spend policy. Discussion ensued as to why we need this proposed policy and what it would contain.

The next meeting will be October 13, 2015 at 6:30. Feasley motioned to adjourn the meeting at 7:48 p.m. Motion was seconded by Bland.

Respectfully submitted,

Ronda Hess