December 9, 2014

Hudson Area Public Library District

Board of Trustees Meeting

104 W. Pearl St.

Hudson, IL 61748

The meeting was called to order at 6:30 p.m. by President Dee Hinrichsen. Members present were Heather Plattner, Nancy Rinda, Wonder Monson, Rhonda Hess, and Carol Bland. HAPLD director, Sam Smith, was also present. The minutes of the November meeting were approved as read and so moved by Rinda and seconded by Hess.

**Library Director’s Report**

Smith has received 2 proposals to tear out, remove, and replace 3 existing furnaces. Smith anticipates we will get more bids once we begin the bidding process. The shed has been completely painted and a panel was replaced. A new staff laptop was purchased the first of November. Five licenses for Microsoft Word were also purchased. One went on the new laptop, one on the director’s computer, and one on Johnson’s computer. The newest issue of the library newsletter has been completed and is currently at the printer. In mid November, the library had a program about Evergreen Farm in conjunction with the History Club, Barn Keepers, and our History Room. A total of 86 people attended this presentation. Some of the people who attended the presentation had never been to our library. The Literary Guild had a book-into-movie night. The Literary Guild read and discussed the book, “Orphan Train.” They also watched a short documentary on children who were taken west on the orphan trains. Smith is busy planning for a staff training day in January.

**Secretary’s Report**

No report

**Treasurer’s Report**

The monthly expenses were reviewed and discussed. The board also reviewed the HAPLD Annual Treasurer’s Report for the fiscal year that ended June 30, 2014. The annual report will be published in The Quill.

**President’s Report**

No report

**Old Business**

The board recommended that Smith talk to our attorney about the bidding process for replacing the furnaces. Hinrichsen reported to the board that 3 people turned in petitions for the positions that will soon be available on the library board.

**New Business**

The Hudson History Room Policy was reviewed by the board. Rinda motioned to reapprove the policy. Plattner seconded the motion. The Investment of Public Funds Policy was reviewed by the board. Hess motioned to reapprove the policy. Bland seconded the motion. Smith asked the board if she could close the library on January 19, 2015 for a staff training day. Plattner motioned to approve the request. Rinda seconded the motion. The board agreed to pay Maria Ford a consulting fee of $100 plus gas for meeting with Smith on November 15 for 2 ½ hours. The board also agreed to pay Rhonda Johnson an additional bonus of $850 for being the Interim Director after Ford left. Smith plans on conferring with other library directors as we begin the process of reviewing and updating the Director and Youth Director’s job descriptions. The next meeting will be January 13, 2015. Monson motioned to adjourn the meeting at 7:30 p.m. Motion was seconded by Rinda.

Respectfully submitted,

Carol Bland